



DECEMBER 2021 Page I

Events Calendar

# Charlotte Bytes

Editor: Rose M Kopenec

## Elections for 2022 Board of Directors

**December 7, 2021**

Military Heritage Museum  
Auditorium, 1st Floor  
900 W Marion St.  
Punta Gorda, FL

**6:00—7:00 PM**

Including  
Christmas Social

### INSIDE THIS ISSUE

President's Message	I
Events Calendar Link	I-9
2022 BOD Election Process, & Sample Ballot	2-4
November Mtg Report	5
Announcements	7
Future/Upcoming Events	8
APCUG Programs	8
New Members	9
Interesting Links	9
Board of Directors 2021	9
Recommended Tech Sites	10



## CCCGC President's Message

George Kopenec, President

Dear Members,

As 2021 comes to an end, I thank you for continuing to support CCCGC. Thanks also to those who volunteered throughout the club in various positions. We could not continue without you.

It has been a tough year beginning with the transition from the Cultural Center to our new office in Punta Gorda, Covid raging throughout the Country, the death of our vice president, Dick Evans, because of Covid, and three other board members contracting the illness. We've made adjustments to meeting at the Military Heritage Museum through their generosity, learning how to use Zoom for meetings & classes and making efforts at different ways of doing business. Hopefully, 2022 will become easier for all of us all the way around.

On December 7, 2021 from 6:00—7:00 pm at the Military Heritage Museum, elections will take place for the 2022 Board of Directors. Only current members will be able to vote, and voting must be in person. Once you have voted you may move to the porch area for the social and getting to know other members. When voting is closed, the winners will be announced. The installation of the newly elected Board will take place on Tuesday, January 4, 2022 at the general member meeting.

As a member of CCCGC you are welcome to attend all Board of Director meetings in person or via ZOOM, <https://us02web.zoom.us/j/87106557403>. Because Christmas Eve and New Year's Eve are on Fridays, the final Board meeting for 2021 is scheduled for Friday, December 17, 2021. Please note that non-board members are not allowed to enter in conversations unless a prior request is made to and recognized by the President/Chair.

Congratulations to Donna Whalen who won 3rd place for two entries into the 2021 APCUG Photo Contest in the categories of "Hometown Pride" and "Positive Aging 60+". See Page 7 for her winning entries.

If you know CCCGC members who are sick or have recently died, please share the information with the club office.

Stay safe and healthy!

Have a wonderful holiday season as you celebrate with family and friends!

George Kopenec, President





# Charlotte Bytes

Editor: Rose M Kopenc

## Upcoming Board of Directors Election Information

Nominations for all positions on the Board of Directors are **CLOSED**. Elections will take place on December 7 at the American Military Museum from 6:00—7:00 pm.

Positions open for election include:

- ♦ President
- ♦ Vice President
- ♦ Secretary
- ♦ Treasurer
- ♦ Directors (5)

### **Position descriptions/responsibilities** (per ByLaws.8.7.2018):

**President:** The President will be the Chief Executor Officer of the Corporation and will, along with the, Directors and other elected officers supervise and control the affairs of the Corporation. The President will perform all duties incident to the office and other such duties as may be provided in the Bylaws or prescribed by the Board of Directors...The President shall, as vacancies occur, appoint chairpersons of committees considered necessary at the time. The President may from time to time appoint committee chairs for such purposes as he or she may deem necessary, or as directed by a majority vote of the Board of Directors.

**Vice President:** The Vice President shall perform all duties and exercise all powers of the President when the President is absent or unable to perform his duties. The Vice President shall perform such other duties as may be prescribed by the President or the Board of Directors.

**Secretary:** The Secretary shall keep minutes of all meetings of the Board of Directors; will be the custodian of the corporate records; give all notices as required by the Bylaws; perform all duties incident to the office of the Secretary and such other duties as may be required by the Articles of Incorporation, the Bylaws, or which may be assigned by the Board of Directors. The Secretary shall maintain a record of all the correspondence sent and received concerning agreements, obligations, contracts and understandings between the Corporation and any other party. All Directors and Officers involved with such correspondence shall provide a copy of it to the Secretary. In the event the President and Vice President are unable or not available to conduct a Board meeting, the Secretary shall conduct the meeting. The Secretary shall provide each Board member a current copy of the Bylaws at the first meeting of every new Board. The editor of the newsletter and the chairperson of the Nomination Committee shall also be provided with copies. The Secretary shall further assure that a copy of these Bylaws shall be on file at the corporation office.

**Treasurer:** The Treasurer shall have charge and custody of all the funds of the Corporation; deposit said funds into the Corporation's account; maintain records of the Corporation's transactions; perform all duties incident to the office of Treasurer and such other duties as may be required by the Board of Directors, the Articles of Incorporation, and the Bylaws.











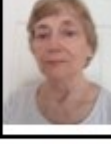


**Director:** A Director is a [sic] member elected to control or govern the affairs of Charlotte County Computer Group Corporation.



# Charlotte Bytes

Editor: Rose M Kopenec

## 2022 Board of Directors Nominees

PRESIDENT		<u>Mary Fleenor</u>	DIRECTORS		<u>Debbie Krider</u>
		<u>Grover Mudd</u>			<u>Sheri Lenora</u>
VICE PRESIDENT		<u>Mark Krider</u>			<u>Maureen Rand</u>
	No photo	<u>Harold Nixon</u>			<u>Fran Robitaille</u>
SECRETARY		<u>Rose Kopenec</u>			<u>Gary Skillicorn</u>
		<u>Ronald Muschong</u>			<u>Helga Weichselbaum</u>
TREASURER		<u>Lydia Rist</u>			
		<u>Sandy Todd</u>			



DECEMBER 2021 Page 4

Events Calendar

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Below is a **SAMPLE BALLOT** for the Board of Directors election schedule for December 7, 2021 from 6:00 to 7:00 PM at the Military Heritage Museum.

Please remember:

- Only current members will have the privilege of voting.
- Please bring your membership ID card
- Voting will close at 7:00 pm
- Votes will be counted and new board members announced following voting closure

If you wish to bring a food item to share for the end-of-year/Christmas Social, the procedure is as follows:

- Food items **MUST** be finger food. We are not allowed utensils at the museum
- When you arrive, drop off the food at the balcony entrance adjacent to the check-in area
- After you have voted, join other members on the balcony for conversation and celebration

Nomination Committee & Board of Directors

## CCCGC Board of Directors Election Ballot December 7, 2021

### President (Vote for 1)

- ☐ Mary Fleenor  
☐ Grover Mudd  
☐ \_\_\_\_\_ (write in)

### Vice President (Vote for 1)

- ☐ Mark Krider  
☐ Harold Nixon  
☐ \_\_\_\_\_ (write in)

### Secretary (Vote for 1)

- ☐ Rose Kopenc  
☐ Ronald Muschong  
☐ \_\_\_\_\_ (write in)

### Treasurer (Vote for 1)

- ☐ Lydia Rist  
☐ Sandy Todd  
☐ \_\_\_\_\_ (write in)

### Directors (Vote for 5)

- ☐ Debbie Krider  
☐ Sheri Lenora  
☐ Maureen Rand  
☐ Fran Robitaille  
☐ Gary Skillicorn  
☐ Helga Weichselbaum  
☐ \_\_\_\_\_ (write in)

Updated: 10/26/21





# Charlotte Bytes

Editor: Rose M Kopenec

## November Member Meeting Report

On November 2, 2021 CCCGC held its monthly gathering at the Military Heritage Museum Auditorium. It was great to see some new faces.

- 5:30 pm** Members checked on membership info, obtained giveaway tickets and got ready for the evening's program.
- 6:00 pm** The open forum session was led by Mary Fleenor. During the session she took questions and comments from the floor. Some issues talked about included: Zoom classes, donations & refurbishing with total wiping, backups, thumb drives, Windows Defender and other anti-virus and anti-malware programs, Ninite and Patch My PC among others.
- 7:00 pm** The general member meeting was attended by 39 members on site and 9 members via ZOOM. George Kopenec began the meeting by welcoming some visitors and 5 new members to the meeting.
- ♦ George Kopenec shared the "Monthly Favorites" for November entitled "PDFescape" which can be found within this link: <https://www.pdfescape.com/>
  - ♦ George Kopenec announced the Volunteer of the Month: Ted Boiman who was not able to attend.
  - ♦ George Kopenec spoke about the upcoming Punta Gorda Veterans Parade sponsored by the local Elks. CCCGC was hoping to have to an entry and was looking for a volunteer car and driver. The club was also sponsoring a booth to advertise CCCGC.
  - ♦ Grover Mudd spoke about the closing of the Cultural Center on November 8, 2021 and asked that members speak to Charlotte County Commissioners about future possibilities relating to CCCGC. He also noted that the next commissioner meeting would be held on November 9.
  - ♦ Donna Whalen and Rose Kopenec, from the Nomination Committee, introduced nominees in person or by photo with a short bio in preparation for the December elections. Rose then asked for nominations from the floor in line with the club's Bylaws.

### GIVEAWAY WINNERS -

\$25 gift cards (4)

(Walmart) Allyn Bascom and Ed Tkacik (Winn Dixie) Monika Dyer and George Kopenec



50/50 winner— Sandy Raisanen



Desktop Winner— John Francois



8:20 pm the meeting closed.



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DECEMBER 2021 Page 6

Events Calendar

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## Veterans Day Parade

CCCCG participated in the Elks-sponsored Veterans Day parade in Punta Gorda on Saturday, November 6, 2021. We were not able to submit a "float" but we did host a booth. Here are a few of the memories...



**Veterans Day Parade**  
**Punta Gorda, FL**  
**November 6, 2021**







DECEMBER 2021 Page 7

Events Calendar

# Charlotte Bytes

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## Announcements

**December 7 Election for 2022 Board of Directors**  
**6:00—7:00 PM**  
**Military Heritage Museum**  
After you have voted, join members on the balcony for the & Year-End Christmas Social

### Proposed General Meeting Schedule

The Board of Directors is considering changing the time of the monthly member meeting beginning January 2022. We are looking for some feedback from the membership.

**Current Schedule:** First Tuesday of each month, Location: American Military Museum, Punta Gorda  
6—7 pm Open Forum  
7—8 pm Meeting

**Proposed Schedule:** First Tuesday of each month, Location: American Military Museum, Punta Gorda  
4—5 pm Open Forum  
5—6 pm Meeting

**Proposed Schedule Other:** Your suggestions please ....

Please send feedback or suggestions to:

[cccgcoffice@gmail.com](mailto:cccgcoffice@gmail.com) or use the suggestion box on the website at: [CCCCG Suggestion Box](#)

### Congratulations Donna Whalen!

Donna entered photos into the annual APCUG contest and won 3rd & 3rd place for the following entries:

**Category: Hometown Pride**  
**Name of Photo: Charlotte Harbor**



**Category: Positive Age 60+**  
**Name of Photo: Boat Picnic At Sunset**





DECEMBER 2021 Page 8

Events Calendar

# Charlotte Bytes

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## Future Events & Presentations

### December 2021 CCCGC Classes & Programs

#### **Dec 7 Member Meeting**

Member Meeting  
Military Heritage Museum Auditorium  
900 W Marion St, Punta Gorda  
6-7 PM Election of 2022 Board  
6-8 PM Christmas Social on the Balcony

#### **Dec 17 Board of Director Meeting** 2:00 pm 514 E Grace St, Rm 144, Punta Gorda [CCCGC BdMtg](#)



An International Association of Technology and  
Computer User Groups

As members of CCCGC, you are automatically members of Association of Personal Computer User group (APCUG) who offer free ZOOM classes and presentations to members. However, you must register with them to attend. Check the website for course options and registration:  
<https://apcug2.org/>

#### **DECEMBER WEDNESDAY WORKSHOPS** (9 am PT, 10 am MT, 11 am CT, 12 pm ET)

##### **December 1**

Register here - <https://forms.gle/iBClobhWNID3QqLG6>  
[Electronic Holiday Greeting Cards](#)

**Bob Bowser, Director, The Senior Computer User Group of Greater Kansas City**  
Bob will show us several options for sending holiday greetings to our friends and family. He will take us on a visit to several websites varying from free electronic cards to membership-based electronic cards and options to purchase physical cards from home with ways to distribute them and/or get them sent to your home for you to mail.

##### **Not Your Parent's PowerPoint**

**Marcia Berkey, Class Instructor, Sarasota Technology Users Group**  
PowerPoint is more than just presentation software. This presentation will demonstrate many unusual uses for PowerPoint, from documenting your memories to creating greeting cards for the holidays. You will learn how to create a Photo Album for life events, not to be confused with Photo Books from other vendors. However, there is a cool trick that you can use in PowerPoint to make your Photo Books better. You will also learn how to narrate your slideshows, add music to them, and how to export your PowerPoint as an .mp4 video. You can share your creations through your favorite social media sites. Have fun with Marcia learning more about PowerPoint.

##### **December 8**

Register Here - <https://forms.gle/zzcjN43MQKkc5JW9A>  
[Make Your Own 2022 Photo Calendar at Home](#)

**John Krout, Presenter & Newsletter Contributor, Potomac Area Technology And Computer society**

We are all awash in digital photos, not only our own but those of our relatives and friends. So why not make a calendar to show off the best ones? All you need is PowerPoint or LibreOffice Impress and a color printer. Learn how you can download and customize the calendar table files (containing 12 calendar months and white space for photos) by adding your photos and calendar entries such as birthdays, anniversaries, and so forth. This presentation also includes information on how John prints and binds his calendar copies at home and ways you might work with commercial printing companies to do that. Note: As of April 2021, the 2022 calendar files are posted online for free downloading.

##### **December 15**

Register Here - <https://forms.gle/YCkUVaocK52CtebK9>  
[Learning Linux #11 - Software Installations and Removals](#)

There have been numerous questions about software asked at previous Linux Workshops, where do you get the software, how do you install software, and how do you remove the software. At today's workshop, we are going to focus on those very topics. There are several places you can get the software, and we'll cover them (starting with the distro's software center and going out to the Internet). And there are many ways to install the software, and we'll cover them (starting with the distro's package manager, the newest container packages, the command line, and even compiling them yourself). Finally, we'll discuss reversing the process (uninstalling) based on the way you installed it. You can choose precisely how technical you want to get in this whole software process (including being safe).





DECEMBER 2021 Page 9

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## Welcome New Members

George Barszcz	Susan Barszcz
Anne Costa	John Costa
Bridget Fraser	Thomas J Fraser
Jonathan Hardwick	Carolyn Rogers
Aubrey Stadtler	

Membership: 336

The Executive Board of Directors and Members of CCCGC welcome each of you to the group. We're here to help. Membership has its privileges.

If you have any questions, concerns or need computer help, please contact us at the office, by telephone or via the website. We will endeavor to help you any way we can.

## 2021 OFFICERS & DIRECTORS



**President, George Kopenec**  
[cccgcprresident@gmail.com](mailto:cccgcprresident@gmail.com)



**Vice President, Mary Fleenor**  
[cccgcvicepresident@gmail.com](mailto:cccgcvicepresident@gmail.com)



**Secretary, Ron Muschong**  
[cccgcsecretary@gmail.com](mailto:cccgcsecretary@gmail.com)



**Treasurer, Sandy Todd**  
[cccgctreasurer@gmail.com](mailto:cccgctreasurer@gmail.com)



**Rose Kopenec**



**Grover Mudd**



**Lydia Rist**



**Fran Robitaille**

It has been a pleasure serving you in 2020 thru classes, presentations and individual assistance. Please help to spread the word about CCCGC to your friends and neighbors. Stay safe, enjoy the holidays and hope to see you in 2021.



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DECEMBER 2021 Page 10

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Please register using the link on a calendar date or sign-up form on the website if you are planning to attend a class:  
[www.cccgc.info](http://www.cccgc.info)

For more information

[www.cccgc.info](http://www.cccgc.info)

Forms, Supplements, Membership, Classes, Bytes, etc.

## The Charlotte County Computer Group Corporation

Is a non-profit 501(c)3 organization as classified by the Internal Revenue Service.

Donations, gifts, bequests, legacies, devices and transfers are deductible under federal laws.

Articles in the Bytes are courtesy of these Tech Sites

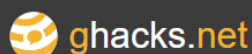
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[www.cccgc.info](http://www.cccgc.info)



An International Association of Technology and Computer User Groups



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INTO WINDOWS



**AskWoody**

News, tips, advice, support for Windows, Office, PCs & more. Tech help. No bull. We're community supported by donations from our Plus Members, and proud of it