

A Few Tidbits...

By Dick Evans
January 2, 2018





The Plan

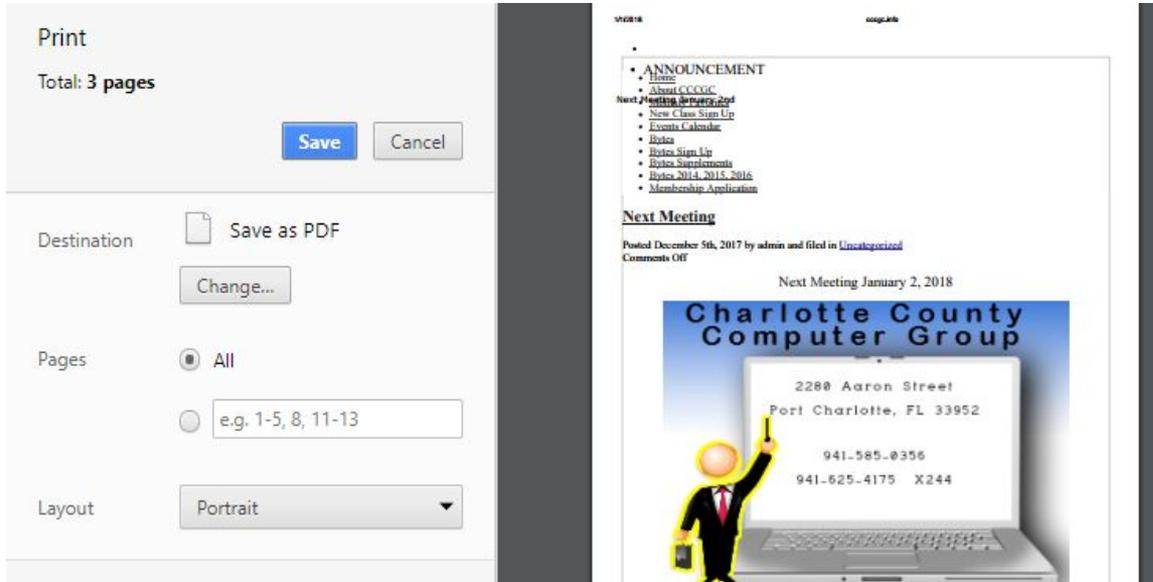
- Printing a webpage
- Using data from the web in a spreadsheet
- Turning your smartphone into a walkie-talkie
- Backing up your Facebook
- Adding captions to your pictures



Printing a Webpage

PrtScr on the keyboard will print just what is visible on the screen. The results will be found in the clipboard unless you hold down the Windows key, then an image will be created in the Screenshot folder in your Pictures folder.

Printing a Webpage



Right-click and choose **Print**; prints the entire page

My Name Is George Kopeneć

I am collecting favorite websites you have in your Bookmarks that other members may be interested in. If chosen, they will be posted monthly in the Links section on the right side of this page. Please fill in the Submission Form below.

Thanks in advance for your help.

Favorite App Submission

Questions marked by * are required.

- 1. Name: ***
- 2. Email: ***
- 3. Website (s) ***
- 4. I would like to present this app myself ***
 Yes
 No

To print a portion of the page:

Select the portion you want to print, then inside the selection,
right-click > print

The selection is what will print. Make sure Selection only is checked. Uncheck Headers and footers to remove them from the print

Print

Total: 1 page

Destination

Pages All e.g. 1-5, 8, 11-13

Layout

Paper size

Margins

Scale

Options Headers and footers Background graphics Selection only

V1/2018 Monthly Favorites

I am collecting favorite websites you have in your Bookmarks that other members may be interested in. If chosen, they will be posted monthly in the [Links](#) section on the right side of this page. Please fill in the Submission Form below.

Thanks in advance for your help.

Favorite App Submission

Questions marked by * are required.

1. Name: *

2. Email: *

3. Website (s): *

4. I would like to present this app myself *
 Yes No

http://cczg.com/?page_id=1213 1/1



Sending a Webpage by email

What if I want to send the page to someone else in an email?

Ctrl+P (or right-click > Print) and choose **Save as PDF**. Locate the file in Downloads, then attach that file to the email.

Or send them the URL located in the Address Bar on the browser window. **Ctrl+L** will jump the cursor to the address bar and select the entire URL. Just **Copy > Paste** it into the email. If it is a very long URL, shorten it with [Tinyurl.com](https://tinyurl.com)



Using Data from the Web

There are times when we might need to take data located on a website and use it in a spreadsheet to look at the data differently; to analyze it, total columns, figure out percentage or averages.

This is easily done using **copy > paste**. All you need is a web page with numerical data. Perhaps your credit card data, bank account data, etc.

I use GasBuddy to locate the lowest price for gasoline in the area. I also use it to track my purchases.

I select the data I want and **right-click > copy**

Then I open a spreadsheet and **right-click > paste** into the first cell (A1)

Fuel Purchase History - 2017

Purchase Date	Price (\$/G)	Gallons Purchased	Total Cost	Odometer (miles)
12/24/2017	2.199	10.171	\$22.37	162,272
12/19/2017	2.259	15.602	\$35.24	162,082
12/10/2017	2.329	14.114	\$32.87	161,755
12/2/2017	2.329	10.863	\$25.30	161,460
11/29/2017	2.559	15.079	\$38.59	161,217
11/29/2017	2.349	15.137	\$35.56	160,868
11/28/2017	2.299	7.657	\$17.60	160,508
11/25/2017	2.299	9.207	\$21.17	160,337
11/23/2017	2.299	11.864	\$27.28	160,103
11/16/2017	2.399	14.321	\$34.36	159,858
11/15/2017	2.459	14.545	\$35.77	159,514
11/15/2017	2.499	14.350	\$35.86	159,233
11/11/2017	2.499	14.571	\$36.41	158,917
10/23/2017	2.249	14.618	\$32.88	158,332
10/16/2017	2.319	13.368	\$31.00	158,015
10/10/2017	2.429	14.934	\$36.27	157,745
10/1/2017	2.399	15.214	\$36.50	157,462



Using Data from the Web

	A	B	C	D	E	F
1	Fuel Purchase History - 2017					
2	Purchase Date	Price (\$/G)	Gallons Purchased	Total Cost	Odometer (miles)	MPG *
3	12/24/2017	2.199	10.171	\$22.37	162,272	-
4	12/19/2017	2.259	15.602	\$35.24	162,082	18.68
5	12/10/2017	2.329	14.114	\$32.87	161,755	20.96
6	12/2/2017	2.329	10.863	\$25.30	161,460	20.9
7	11/29/2017	2.559	15.079	\$38.59	161,217	22.37
8	11/29/2017	2.349	15.137	\$35.56	160,868	23.14
9	11/28/2017	2.299	7.657	\$17.60	160,508	23.78
10	11/25/2017	2.299	9.207	\$21.17	160,337	22.33
11	11/23/2017	2.299	11.864	\$27.28	160,103	25.42

After pasting I can remove the columns I do not need and format the sheet.

I can add calculations to determine how many fill ups, total amount spent, total gallons used, lowest price paid, highest price paid, and more.



Easy Walkie-Talkie



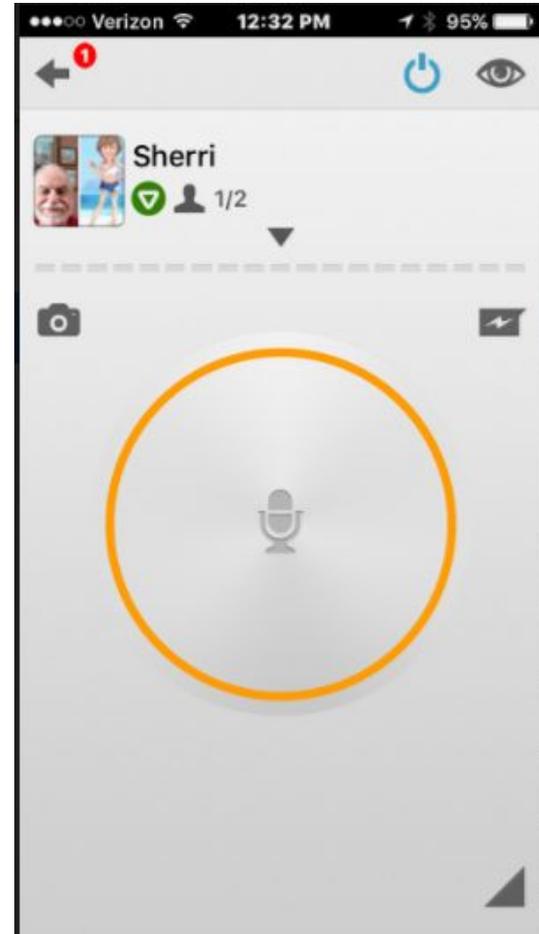
Walkie Talkie App

Push the button for instant, radio-style talk on any Wi-Fi or data plan



Easy Walkie-Talkie

Download the Zello app for your iPhone or Android. Invite people to join you and push the big button to talk. It is that easy.





Backup your Facebook

But all my stuff is safe on Facebook...

This simple task allows you to have a copy of everything on your Facebook account--pictures, posts, messages...everything.



Backup your Facebook

Open Facebook and go to your settings page.

<https://www.facebook.com/settings>

In the center section click
Download a copy of your Facebook
data.

General Account Settings

Name	Dick Evans
Username	https://www.facebook.com/d
Contact	Primary: richard@rwevans.
Ad account contact	richard@rwevans.com
Networks	No networks.
Temperature	Fahrenheit
Preferred Pronoun	Male: "Wish him a happy b
Manage Account	Modify your Legacy Contact

[Download a copy of your Facebook data.](#)



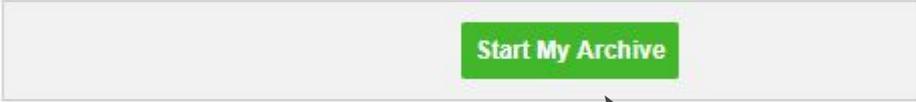


Backup your Facebook

Click **Start My Archive** then wait for an email from Facebook with your zipped archive file attached.

Download Your Information

Get a copy of what you've shared on Facebook.



Start My Archive

What's included?

- Posts, photos and videos you've shared
- Your messages and chat conversations
- Info from the About section of your profile
- And more



Adding Captions

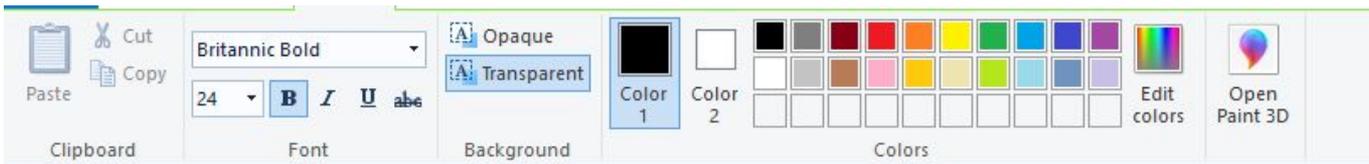
We have all those pictures we took this last month. We can add tags and add descriptions on Facebook but how do we do that to send a picture to someone else?

There are many programs on and off line that will help you. I find the simple Paint program that has been in Windows forever does the job for me.



Adding Captions

1. Open the photo in Paint
2. Add white space under the image
3. Insert a text box in that white space
4. Type the caption
5. Save the photo



A full class at the computer club 6-12-2014



Adding Captions

I selected **Save as** to keep my original picture and renamed it. Now I can send that new image with the caption easily to someone else by email.



club 6-12-2014
with caption



End

rwevans.com

